

LOUISIANA CYBERSECURITY COMMISSION



11 MAY 2018
Meeting Minutes

- Commissioners in attendance
 - Chair: Craig Spohn
 - Co-Chair: MG Glenn Curtis
 - Commissioners
 - Devin King (In Proxy for Kevin Reeves) – Louisiana State Police
 - Director James Waskom - GOSHEP
 - Richard “Dickie” Howze – Division of Administration
 - Mark Northrop – CLECO
 - Matthew Schaar (In Proxy for Edward Flynn) – Louisiana Chemical Association
 - **William Bradley – CenturyLink (Not in attendance)**
 - Ramesh Kolluru – University of Louisiana Lafayette (ULL)
 - Jeffrey Moulton – Louisiana State University (LSU)
 - Melissa Blake (In proxy for Fran Gladden) – COX
 - Sonya Wiley – Rapides Parish EOC
 - **Brahmananda Yenumula Reddy, Ph.D. – Grambling State University (GSU) (Not in attendance)**
 - Dr. Leslie Guice – Louisiana Tech University (LA Tech)
 - **Kyle Ardoin – Office of Secretary of State (Not in attendance)**
 - Ex-Officio members
 - Jeff McKee – DHS
 - Brant Mitchell – SDMI
 - CDR Scott Benson – USCG
 - Dr. Michael Dunaway – LABEOC
 - Staff
 - Alberto Depuy – Office of Attorney General
 - MAJ Sarah Anderson – LANG JAG
 - LTC Henry Capello – Cyberspace Planner/SME
 - MAJ Michael Bendich – Cyberspace Planner/SME
 - Joshua Fisher – Admin Support – Cyber Innovation Center
 - COL Kenneth Donnelly – LANG

NOTES:

1030 – Meeting Begins

Craig Spohn – Opening Remarks

- COL Ken Donnelly – Opening Remarks (Roll Call – Complete, have a quorum of all Committee Members) We have 3 proxy members in attendance: Devin King for Kevin Reeves; Matthew Schaar for Edward Flynn; Melissa Blake for Fran Gladden. William Bradley (CenturyLink); Dr Reddy (GSU); Kyle Ardoin (Sec of State) – not in attendance.
- Craig Spohn (Chair) – Calls meeting to order, submitted Motion to adopt Minutes from previous meeting, the motion to adopt was adopted, seconded, no discussion was required. Minutes were accepted as written.
- Craig Spohn (Chair) moves to get meeting started with brief backs from Committee leads. Hands back to COL Donnelly to review admin portion and begin the back brief

portion of the meeting. COL Donnelly opens with the Agenda and follows that briefing order.

- **Individual Subcommittee Reports:**

- Report from Cyber Risk, Assets, and Capabilities Assessment Committee – Mr. Mark Northrup reported that subcommittee members discussed the scope and purpose of this subcommittee. It was decided that the subcommittee’s purpose and methodology was defined and based on a NIST-lite Methodology approach and Consequence-based approach.
 - Implementation will take 30-90 days.
 - Subcommittee is examining how to secure information since some source information is already public. Security management is a challenge and concern.
 - May need additional members from industry and federal and state levels.
 - COL Donnelly- discussed concept of integration centers, as a subcommittee within Cyber Risk, Assets, and Capabilities. This will require integration and educational capabilities and build a center that can do testing for issues. COL Donnelly presented three options, outlined in the commission briefing. The options were: 1) United Fusion Cell; 2) Cybersecurity Center for Excellence; and 3) Cybersecurity Rapid Response Center.
 - MG Curtis asked and confirmed that COL Donnelly would remain under the current set within the Cyber Risk, Assets and Capabilities Committee. Goal is to resolve issues in the next two months to address flexibility concerns and clearances of members per MG Curtis’s concern. Also, asked if we look at multiple locations rather than one location to develop/build this SCIF.
 - MG Curtis mentioned that identifying which info can be viewed by certain people would be critical. Security Clearances would be an important to this process.
 - Mr Moulton asked to ensure the Clearance issue is identified.
 - Legal Liaison, MAJ Sarah Anderson and Alberto Depuy (LA Atty General’s office) will work with Mark Northrup regarding exceptions to open meeting laws. MAJ Anderson will develop plan and outline for executive sessions to constitute an exception to open meetings.
 - MG Curtis asked legal if closed meetings would be acceptable for the Commission via state law. Exceptions are possible according to legal.
 - Commissioner Ramesh Kolluru mentioned focus on information sharing concerns.
 - Ramesh would prefer to hold off of on the Information Sharing and Integration Committee for the time being. LA has a very good info sharing backbone at this point, so would prefer not to rush to failure.
 - Commissioner James Waskom – suggested consulting the states of Michigan, AZ, WI for information on how to navigate establishing executive sessions.
 - A suggestion was to set up a 501(c)(3) to trigger information sharing mechanisms.
- ESF-17 Committee Report by Commissioner Jeffrey Moulton: the committee established protocols for incident response. Primary concerns were to whom cyber events should be reported and who reacts and in what order;

- Concerns of this Subcommittee:
 - Transfers of OPCON and when to actually call people out to react – when, where, what and how.
 - Memo or Understanding between local, state and federal agencies would be critical.
 - Subcommittee believes there needs to be a Good Samaritan Reporting law to allow people to report incidents without waiving privacy rights.
 - What constitutes a state-level events – what is the definition of an incident to begin with? Concern with protocols for what equipment and funds can be used and when by the National Guard and under what time frame.
 - What will be the protocol of escalations of threats?
 - Would still like to see a separate committee for port security.
 - How do the various Port Commissions fit into this protocol?
 - Devin King mentions about “cyber insurance” initiatives.
 - Discussed previous attack on ATL – City-wide incident, covered by a Cyber insurance policy and City cannot file a claim or incident for law enforcement as the insurance company is doing the investigation internally. Committee Chairman pointed out that this is a federal issue as well.
 - Preliminary Inventory of Capabilities – available use of LSU digital forensics lab, National Guard, Law enforcement Support, and coordination with FEMA outreach, GOHSEP, Fusion Center.
 - MG Glenn H. Curtis – suggests the Guard can take initiative to start a table-top mock-up.
 - MG Curtis – for next meeting, discuss merging committees, adding committees, etc. This would be important for us to move forward.
 - Commissioner James Waskom – Baltimore was also hit and CO DOTD was hit with attacks and want to coordinate for details on those attacks for educational purposes.
 - Executive branch of Louisiana state government has a Cyber security insurance policy. This policy does not have restrictions as those in ATL, in that the State does its own response process. LA only required to follow it owns requirements. LA Office of Risk Management will provide a copy of the insurance policy on Cyber Security.
- Workforce Development, Education, and Public Outreach Committee report by Commissioner Leslie Guice: Current status to assess what currently exists in the state for education on cyber security. Want to weave educational opportunities in Louisiana with any national standards on cyber security academic programs.
- Recommends Corporate and government institutions to be involved.
 - Would like to see a New Orleans Rep for this committee.
 - Subcommittee wants to make recommendations for programs and resources required for growth. Need to identify gaps in current educational opportunities available within the state.

- Wants to assist BESE standards to implement cyber education at the K-12 level of education.
- Challenges identified: May need legislative mandates for simple training and set up expectations.
- Would like to see mandated training across the board.
- Question from subcommittee was for a timeline on a report for the subcommittee's action items and recommendations. COL Donnelly will investigate this and report back on these issues, including format for such reporting.
- Craig Spohn – reverse engineer our timelines with the Governors Cyber Security Commission that he is CO-Chair. This way we can provide info to the Governor when he meets with his commission.
- Craig Spohn – 90% of cyber problems are done from basic people. Standardized cyber training (Awareness Program) would be a good idea.

5 Minute BREAK – 11:25 until 11:30 CST.

- Economic Development Committee Report by Commissioner Michael Dunaway:

- Louisiana Economic Development will partner with this subcommittee.
- Suggestion that the name of the subcommittee be expanded for private sector economic development subcommittee – this change was determined effected by Chairman Spohn.
- No meeting has occurred yet – the first meeting will be scheduled for May 22, 2018. Goal is to develop liaison or relationship with private sector, help them define actions to be taken to serve their organizations and communities. Also want to conduct outreach and help bring their resources to the commission.
- Want to address parents and educators about cyber safety to children and young population, such how much data to share with outside population and how we teach the next generation to think of a “secured environment.”
- Next plan is to build membership with this committee in addition to three goals outlined in the materials.
- Dr Dunaway requested to have the Committee renamed (Private Sector/Economic Development - PSED)
- Discussed participation in the Global City Teams Challenge – Commissioner Dunaway chairs the public safety section within this organization. There is a workshop on 1 August 2018 in Chicago – wants the LA Guard to attend the conference and give a presentation at this meeting. There will be reps from the Dep. Homeland Security etc.
- Suggests a proposal to develop a regional, smart transportation network – designed to build capacity within LA to assure the security the intermodal transportation systems from I - 110-S to the port facilities in New Orleans to Lake Charles region. There is available grant and venture capital funding. The proposal is due in late October – this will be part of the subcommittee's agenda for next month.

- Commissioner Waskom reported that there is a senate resolution to have DOTD to conduct the study and potentially complete the report into this proposal for transportation and supply chain aspects in Louisiana and the cyber risks involved.
 - Commissioner Moulton expressed confusion on the intent of this subcommittee as presented by Commissioner Dunaway. Chairman Spohn suggested consolidating information on Louisiana's existing capabilities for site selection for industries (examples- power cooperation agreement with Texas, energy protection, water supply, tax burden, workforce). LED Commission agreed to share general materials on this topic with the Commission.
 - MG Curtis (Co-Chair) wanted to ensure that the intent of the Governors goals in the Legislation were being met by this committee.
- Election Security Committee by COL Donnelly – the committee will be set up in the coming weeks and provide the Chairman a report soon. Committee will review voting system and look at the risks and vulnerabilities for voting systems, and identify and inventory the make, model, and certification status of every type of voting system.
- MG Curtis suggested that they add addressing Russian threats to voting systems here. There has been an increase in phishing attempts in private industry.
 - Suggested Threat Brief for next meeting, LTC Capello recommended relevant threat brief and assessment for each subcommittee and do a monthly roll-up for each of the committee meetings. The assessment may be developed through the fusion center
 - Matthew Ramey with the FBI can conduct a one-day secret read-in on threats for personnel with non- top-secret clearances.
- Law Enforcement Committee Brief – report by Mr. King, proxy for Colonel Reeves. The committee defined cyber-crime as a computer which attacks another computer, without going into crimes against children.
- Secondary focus is to assess current laws on the books to allow prosecution of cyber-crimes cases;
 - Last focus is education and awareness – how to report types of crimes in order to determine what the actual crime is.
 - Plan for 30 – days out, is to invite personnel from AG office and LSA, as well as review jurisdictions and responsibilities, and compile cyber capabilities briefs.
- Legislation and Funding Committee Brief by MG Curtis – no action has occurred yet for this subcommittee. MG Curtis is working with Paul Rainwater to determine how to establish good Samaritan law and how to establish executive sessions for private committees.
- Commissioner Moulton asked how to request funding for travel and resource needs. He was referred to Paul Rainwater.
 - The Commission noted that the role and scope of certain subcommittees may overlap and the Commission agreed to continually review and revise, as needed,

the structure and role of the individual subcommittees as the Commission's role matures; and

- The commission will, in part, focus on building a statewide cyber awareness campaign. This focus will be developed in later meetings.

COL Donnelly – this concludes reports from all subcommittees and COL Donnelly received permission to close out the meeting from Chairman Spohn. No further questions were elicited.

Closing remarks by MG Curtis and Chairman Spohn.

Next subcommittee meetings upcoming, but not scheduled.

Meeting ended at 12:15 p.m.

Due Out #1: MAJ Sarah Anderson would look into Open Meeting “LAW” and any exceptions.

Due Out #2: Committee Meeting Agendas must be posted to the LA.GOV public meeting website.

Mike Bendich